

Risk Assessment - Stratford Hockey Club

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Action to be considered	Action taken (to be completed by hockey organiser in association with the facility provider)	Significance of risk (low, medium, high)
General guidance		
Ensure you have read and understood England Hockey's Step 4 and 5 guidance	Email to be circulated to all members including co-vid officer details and detail of EH Hockey Step 4 and 5 - guidance.	Medium - that higher risk of transmitting Co-Vid if they are not aware of the guidelines.
Ensure details of your club/association's COVID Officer have been shared with all members	Co-Vid officer email address and contact details will be included in above email and will also be placed on website, Facebook and Twitter.	Medium - players and other clubs need to know who to contact if there are any positive tests to enable track and trace to proceed.
Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/ matches. These registers should be held in line with the activity provider's data storage policy.	Our web site enables us to take a register of all those at attendance in training and a report can be run showing how attended on a certain night. This stays within our system for up to 5 years.	Low - we will be able to access details easily of those attending training/ matches. We have successfully sent our first reports to track.trace@englandhockey.co.uk . Copies of this will be forwarded to High School.

Ensure all participants have signed an England Hockey Participant Agreement prior to playing hockey	All players will be notified of their responsibility to complete this. We are logged into the EH portal where all the participation agreements are logged and no one will be able to attend training/ be selected for a match unless they have a complete	Low - it is easy to check those that have signed the participation agreement and we have found a way of flagging this in our system. We will flag all members in our system with an * at end of surname if they have registered participation form with EHB.
Ensure all participants are aware of all COVID-19 policies and processes in advance of activity	We have prepared a set of slides to highlight to players, parents and carers what their responsibilities are. These will be circulated via email, on Facebook, on the website and twitter. We have a dedicated Co-Vid page on website.	Medium - whilst we can provide the information via social media it is difficult to guarantee that all players have read them. We will have laminated copies available for all captains and coaches. These will be attached to gates at Astro Turf.
Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc	We have laminated signs that we will attach to the outside to pitch using plastic ties covering all the EH guidelines. This will be detailed in our Co-Vid policy. We will have 10 minutes between training sessions and 5 minutes between games. Both gates will be open so that players can walk through with more space between them.	Medium - this is where the procedures have to be in place to ensure social distancing adhered to.
Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.	Players will be asked to bring their own hand sanitisers with them. We will provide hand sanitisers before players enter the pitch and when they leave. It will also be provided in the toilet facilities.	Low - easy to provide but will have to make volunteers responsible for this.

Ensure that disposable tissues/paper towels/ anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins	Anti bacterial wipes will be provided in all the team first aid kits and tissues. A bin will be provided at the entrance of the pitch.	Low.
Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices	Laminated copies have been made and will be displayed at the facility.	Low
Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.	Coaches DBS checks are being updated. We have arranged pitch to cope with group sizes of a maximum of 30 per group.	Medium
Consider how to manage non-compliance with actions taken to manage the risks of Covid-19	In games umpires will be issuing green cards for spitting or blowing noses without tissues. Coaches will need to implement these rules in training sessions too.	Low
Provisions in place to manage arrival/ departure of individuals to/from your facilities	We will have volunteers before each game explaining that you are not allowed to enter until everyone has left the pitch.	Medium - we will provide fixture secretaries with standard email to send out to all visiting teams.
If you are opening clubhouse facilities, ensure compliance with government guidance	Our club house is open in line with government guidelines and has its own procedures etc. We will not be inviting visiting teams back for match teams at the current time. This may change in line with Government road map.	Medium
Game/Training guidance		

Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.	Goals will be sanitised after each game with antibacterial wipes - which need to be provided to the captain.	Medium
Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)	Goal keepers will be asked to retain the kit wherever possible. If it needs to be shared needs to be left for 72 hours before being reused.	Medium
If providing face masks for defensive penalty corners, ensure masks are cleaned thoroughly before and after use and labelled to avoid sharing during games	Players who play regularly in defence will be encouraged to buy their own face masks - financial assistance could be offered if needed. Other masks are numbered and sanitised before, during and after game.	Medium
No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play.	This will be reinforced by captains before and after the game - we will encourage touching sticks at the end of the game to thank opposition. We will not be able to circulate sweets and no team water bottles can be used unless have names on.	Medium
Ensure appropriate First Aid provisions are accessible (see https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/)	Information provided to Club Captains who will be responsible for the club first aid kits. Supplies will be provided as needed.	Low.

Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)

As we have no physios we will make sure that the first aid kits have the PPE such as gloves and masks required.

Low

Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.

Substitutes will be reminded of the need to socially distance, spectators will not be allowed in the pitch and will be asked to stand 2 metres apart and in groups of no more than 6.

Medium

Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc.

Captains to check with umpires before each game what if any special requirements they have to convey to the team.

Low

Identify any further risks specific to your environment:

Storage of equipment.

Coaches will store training equipment in the room provided by the school. Only coaches should be entering this room unless a person has been designated to take control. Kit will be lent out at first session not to be returned until end of season.

Medium - 72 hours between the use of equipment and each group will have own set of equipment.

Toilet facilities:

We will have one dedicated toilet provided at the venue that is to be used in emergencies. No other toilets in the block to be used.